

# **August 22, 2022**

## **NEW KEY EFFECTIVE DATE**

### **MAIN GATE**

**Keys will be issued at the Main Gate from 9:00 a.m. to 12:00 p.m. on the following dates.**

**Saturday July 2**

**Saturday July 16**

**Saturday August 6**

Owners that do not pick up keys on the dates above will need to mail a check to **SRPOA, 2366 N River Rd, Lampasas TX 76550**. Keys issued by mail must include a **\$20 handling fee** in addition to the amount required determined by the number of keys requested. **Shipment of mail orders will begin on August 8, 2022 and will require a receipt signature.**

This policy was adopted unanimously by the SRPOA Members in attendance at the Annual Member Meeting held on Saturday April 23, 2022.

### **Key Issue Terms and Conditions 2022**

1. Two keys will be issued at no charge to Smith Ranch property Owner(s) regardless of the number of tracts owned.
2. Owner(s) may be issued up to six (6) additional keys.
3. Keys will only be issued to listed Owner(s) on the Appraisal District tax records or an agent possessing Power of Attorney.
4. It shall be the Owner(s)'s responsibility, upon the sale of property, to surrender all issued keys to the buyer or to an Officer of the Association. Issued Main Gate keys are the property of the Smith Ranch Property Owners Association.
5. The key number of any lost, damaged, or stolen key must be reported immediately in writing to any Officer of the Association.
6. Owner(s) are responsible for the security and control of assigned keys.
7. Owner(s) may be liable for any negligent, harmful or criminal act associated with or attributed to a key assigned to that Owner(s) that has not been reported lost, damaged, or stolen.
8. Issue Fees: Keys 1 - 2 no charge, Keys 3 - 6 \$20 each, Keys 7 - 8 \$50 each.